



NATIONAL MUSEUM OF RACING AND HALL OF FAME

Facility Rentals

Available during regular Museum hours for meetings.

Bongard Room Rental fee is priced for a four-hour period.

Maximum Capacity	Rental Fee	Additional hour	Security Deposit
10 guests	\$500	\$100	\$100

Available during regular Museum hours for meetings.

Library Rental fee is priced for a three-hour period.

Maximum Capacity	Rental Fee	Additional hour	Security Deposit
25 guests	\$1,000	\$250	\$250

Sculpture Gallery Available for small cocktail receptions after 6 p.m.

or Hall of Fame Rental fee is priced for a three-hour period.

Maximum Capacity	Rental Fee	Additional hour	Security Deposit
150	\$3,000	\$750	\$750

Non-profit rates: \$2,500 with proof of nonprofit status.

Available after 6 p.m. for meetings, cocktail receptions, and dinners.

Museum rental includes Sculpture Gallery and Hall of Fame.

Entire Museum Rental fee is priced for a four-hour period.

Maximum Capacity	Rental Fee	Additional hour	Security Deposit
400 guests	\$5,000	\$1000	\$1000

Non-profit rates: \$4,000 with proof of nonprofit status.

General Rules:

1. A contract must be signed and a security deposit received within thirty days of booking.
2. The balance of rental fee must be paid in full thirty days prior to event.
3. Cancellations: Rental fee will be returned; security deposit will be retained.
4. Client agrees to provide current commercial general liability coverage certificate.
(Coverage can be purchased at [Wedsafe](#) or [Eventhelper](#))
5. Caterer must be approved by the Museum.
6. All rentals (tables, tents, etc.) are the responsibility of the renters.
7. Overtime fees apply only if rental period is exceeded without prior approval.
8. Wedding ceremonies please add \$750 for a one-hour rehearsal.
9. Smoking on the Museum grounds is not permitted.
10. Other terms and conditions are specified in the contract.